



# Penistone Grammar School

## Never Stop Flying

**Principal: Mr P Crook (B.Ed Hons)**

Huddersfield Road, Penistone, Sheffield, S36 7BX

[www.penistone-gs.uk](http://www.penistone-gs.uk)

[enquiries@penistone-gs.uk](mailto:enquiries@penistone-gs.uk)

01226 762114

@PenistoneGS

Achieving Excellence through a Values Driven Education

Our Ref: SAB/YAS

Date: 4<sup>th</sup> May 2026

Dear Parent/Carer

### **PARENT GOVERNOR OPPORTUNITY ON THE GOVERNING BODY**

We have an exciting opportunity for a parent to join our Governing Body; we are looking for committed individuals with a willingness to learn. The Governing Body is committed to equal opportunities, and we are keen to ensure that it is diverse and inclusive, with representation that can offer a wide range of opinions, experience, perspectives and beliefs.

At the moment, our board is made up mainly of professionals from similar backgrounds, and we would really like to broaden the mix of voices and experiences around the table. You don't need to have management experience or specialist knowledge, what matters most is an interest in the school, a willingness to ask questions, and the commitment to attend meetings throughout the year. Whether you are currently working or not, your experiences and perspective as a parent are just as valuable to the board.

If you work in a practical role, in customer service, trades, care, retail, or any other area that gives you a different perspective, your insight would be hugely valuable. We want our board to reflect the diverse backgrounds of our families and community.

Full training and support are provided, so you don't need to have done anything like this before.

If you would like to nominate yourself for the position of parent governor, or nominate another parent, you can do this by either following the below link or using the QR code.

Nomination close at **12 noon on 18<sup>th</sup> May 2026**.

Along with this letter there are key documents:

[Nomination Form](#)



1. A recruitment pack with further details about Penistone Grammar School Governing Body.
2. Disqualifications summary



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### Further key information about the role of a Parent Governor is below:

- The role of a Governor is strategic, rather than operational and a key requirement of a Governor is to provide first class support and challenge.
- Governor's support and challenge the school's leadership team to drive improvement, set aims and objectives and agree, monitor and review policies, targets and priorities.
- Parent Governors are eligible to serve up to 4 years.
- The Governing Body meets **6** times a year on a Monday evening. **The next meeting will take place on Monday 29th June 2026 at 6pm, which if successful you will be invited to attend.**
- You will also be required to support and challenge in one or two link responsibility areas throughout the school year, including one termly meeting with the member of Senior Leadership Team responsible. This includes engaging with students and parents (more information about this and current vacancies are in the attached document although it is not essential you have expertise in these areas).
- Governors must **promote the best interests of all children at the school** and have a duty to maintain good relations with and be available to the other parents. Parent governors should not use Governor Meetings to raise issues affecting their own child at the expense of others.

### What qualifications are needed?

- To be an elected parent governor you must have a child who is a registered pupil in the school at the time you become a governor.
- Anyone who wishes to serve as a Parent Governor has to be proposed and seconded by parents of registered pupils at the school.
- If the number of parents nominated is equal to the number of vacancies, you are appointed to the Governing Body automatically.
- You will be required to undertake a check through the Criminal Records Bureau.
- If the number of nominations exceeds the number of vacancies, a secret ballot of parents will be held to elect the parent governor. You are requested to provide a brief statement in support of your nomination. The statement will help parents to decide who they wish to be a parent governor.

### How are Governors supported?

- The attached pack outlines how Governors are supported, especially new Governors, training opportunities will also be available throughout your term.

### Where can I get more information?

If you would like to find out more, or need clarification on any matter, you may ask the Principal or the Chair of the Governing Body via the Clerk to the Governors, Sam Abel via email at [sabel@penistone-gs.uk](mailto:sabel@penistone-gs.uk).

Yours sincerely

Yvonne Asquith  
**Chair of the Governing Body**