



Penistone Grammar School

Policy Statement:

**Values Driven Expectations
Behaviour Management**

Policy Version: November 2022

Never Stop Flying

At Penistone Grammar School we seek to promote excellent behaviour through a mutual understanding and respect for our core values (Aim High; Be Brave; Be Supportive; Be Determined; Be Proud). Our values are underpinned by honesty, integrity and respect and are embedded in all we do.

By determining clear boundaries and a hierarchy of rewards and sanctions which are applied fairly and consistently for all students we can ensure that we create a culture across our school community where learners can continue to flourish and achieve their full potential.

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This policy has been written in consultation with staff, students, parents and Governors. It has been reviewed in **November 2022** and has been approved for implementation by the full Governing Body as dated and signed below.

Signed as approved: **on** **(date)**

On behalf of the Governing Body of Penistone Grammar School
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by contacting the school by telephone 01226 762114 or email enquiries@penistone-gs.uk

1. Statement of Intent

Penistone Grammar School believes that, in order to facilitate teaching and learning, acceptable behaviour must be demonstrated in all aspects of school life. The school is committed to:

- Promoting desired behaviour.
- Promoting self-esteem, self-discipline, proper regard for authority, and positive relationships based on mutual respect.
- Ensuring equality and fair treatment for all.
- Praising and rewarding good behaviour.

- Challenging and disciplining misbehaviour.
- Providing a safe environment free from disruption, violence, discrimination, bullying and any form or harassment.
- Encouraging positive relationships with parents.
- Developing positive relationships with pupils in the implementation of the school's policy and associated procedures.
- Promoting a culture of praise and encouragement in which all pupils can achieve.

Reasonable and proportionate sanctions will be used where a pupil's behaviour falls below the standard that is expected, alongside support to prevent recurring misbehaviour.

The school acknowledges that behaviour can sometimes be the result of educational needs, mental health issues, or other needs or vulnerabilities, and will address these needs via an individualised graduated response.

To help reduce the likelihood of behavioural issues related to social, emotional or mental health (SEMH), the school will aim to create a safe and calm environment in which positive mental health and wellbeing are promoted and pupils are taught to be resilient. The school will aim to promote resilience as part of a whole-school approach using the following methods:

- **Culture, ethos and environment** – the health and wellbeing of pupils and staff is promoted through the informal curriculum, including leadership practice, policies, values and attitudes, alongside the social and physical environment
- **Teaching** – the curriculum is used to develop pupils' knowledge about health and wellbeing
- **Community engagement** – the school proactively engages with parents, outside agencies and the wider community to promote consistent support for pupils' health and wellbeing

All staff will be made aware of how potentially traumatic adverse childhood experiences, including abuse and neglect, can impact on a pupil's mental health, behaviour, and education. Where vulnerable pupils or groups are identified, provision will be made to support and promote their positive mental health. The school's Social, Emotional and Mental Health (SEMH) Policy outlines the specific procedures that will be used to assess these pupils for any SEMH-related difficulties that could affect their behaviour.

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2. Values Driven Expectations (VDE)

We expect all students to demonstrate qualities in terms of their behaviour which contribute to the creation of an excellent learning environment. This includes taking an active part in their learning; demonstrating commitment to learning, arriving at school, on time, with the correct equipment and completing all tasks (including home learning) to the best of their ability. Please refer to the VDE guidelines in the appendix.

3. Legal framework

This policy has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- Education Act 1996
- Education Act 2002
- Education and Inspections Act 2006
- Health Act 2006
- The School Information (England) Regulations 2008
- Equality Act 2010
- Voyeurism (Offences) Act 2019
- DfE (2013) 'Use of reasonable force'
- DfE (2015) 'Special educational needs and disability code of practice: 0 to 25 years'
- DfE (2018) 'Mental health and behaviour in schools'
- DfE (2021) 'Sexual violence and sexual harassment between children in schools and colleges'
- DfE (2022) 'Behaviour in schools: Advice for headteachers and school staff'
- DfE (2022) 'Keeping children safe in education 2022'
- DfE (2022) 'Searching, Screening and Confiscation: Advice for schools'
- DfE (2022) 'Suspension and Permanent Exclusion from maintained schools, academies and pupil referral units in England, including pupil movement'

This policy operates in conjunction with the following school policies:

- Pupil Code of Conduct
- Social, Emotional and Mental Health (SEMH) Policy
- Complaints Procedures Policy
- Special Educational Needs and Disabilities (SEND) Policy
- Reasonable Adjustments Policy
- Suspension and Exclusion Policy
- Physical Intervention Policy
- Child-on-child Abuse Policy
- Child Protection and Safeguarding Policy
- Smoke-free Policy
- Pupil Drug and Alcohol Policy
- Searching, Screening and Confiscation Policy
- Anti-bullying Policy

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- CCTV Policy

4. Roles and Responsibilities

The governing board will have overall responsibility for:

- Making a statement of behaviour principles, and providing guidance for the headteacher on promoting good behaviour where appropriate.
- Ensuring that this policy, as written, does not discriminate on any grounds, including, but not limited to, age, disability, gender reassignment, gender identity, marriage and civil partnership, race, religion or belief, sex and sexual orientation.
- Promoting a whole-school culture where calm, dignity and structure encompass every space and activity.
- Handling complaints regarding this policy, as outlined in the school's Complaints Procedures Policy.
- Ensuring this policy is published on the school website.

The Governors, Headteacher and Assistant Principal for Behaviour, Standards and Attitudes will be responsible for:

- The monitoring and implementation of this policy and of the behaviour procedures at the school. This includes monitoring the policy's effectiveness in addressing any SEMH-related drivers of poor behaviour.
- Acting in accordance with the statement of behaviour principles made by the governing board, and having any regard to guidance provided by the governing board on promoting good behaviour.
- Establishing high expectations of pupils' conduct and behaviour, and implementing measures to achieve this.
- Determining the school rules and any disciplinary sanctions for breaking the rules.
- The day-to-day implementation of this policy.
- Publicising this policy in writing to staff, parents and pupils at least once a year.
- Reporting to the governing board on the implementation of this policy, including its effectiveness in addressing any SEMH-related issues that could be driving disruptive behaviour.

The Assistant Principal overseeing behaviour will work in liaison with the mental health practitioner, and will be responsible for:

- Overseeing the whole-school approach to mental health, including how this is reflected in this policy, how staff are supported with managing pupils with SEMH-related behavioural difficulties, and how the school engages pupils and parents with regards to the behaviour of pupils with SEMH difficulties.
- Supporting behaviour management in line with the SEMH Policy.

The SENCO will be responsible for:

- Collaborating with the governing board, headteacher and the senior mental health lead, as part of the SLT, to determine the strategic development of behaviour and SEMH policies and provisions in the school.

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- Undertaking day-to-day responsibilities for the successful operation of the behaviour and SEMH policies to support pupils with SEND, in line with the school's Special Educational Needs and Disabilities (SEND) Policy.
- Supporting teachers in the further assessment of a pupil's strengths and areas for improvement and advising on the effective implementation of support.

Teaching staff will be responsible for:

- Planning and reviewing support for pupils with behavioural difficulties in collaboration with parents, the SENCO and, where appropriate, the pupils themselves.
- Aiming to teach all pupils the full curriculum, whatever their prior attainment.
- Planning lessons to address potential areas of difficulty to ensure that there are no barriers to every pupil achieving their full potential, and that every pupil with behavioural difficulties will be able to study the full national curriculum.
- Teaching and modelling expected behaviour and positive relationships, demonstrating good habits.
- Being responsible and accountable for the progress and development of the pupils in their class.
- Not tolerating disruption and taking proportionate action to restore acceptable standards of behaviour.

All members of staff, including teaching and support staff, and volunteers will be responsible for:

- Adhering to this policy and applying it consistently and fairly.
- Supporting pupils in adhering to this policy.
- Promoting a supportive and high-quality learning environment.
- Modelling high levels of behaviour.
- Being aware of the signs of behavioural difficulties.
- Setting high expectations for every pupil.
- Being aware of the needs, outcomes sought, and support provided to any pupils with specific behavioural needs.
- Keeping the relevant figures of authority up-to-date with any changes in behaviour. The relevant figures of authority include:
 - SENCO.
 - Headteacher.
 - Subject leader.
- As authorised by the headteacher, sanctioning pupils who display poor levels of behaviour.

Pupils will be responsible for:

- Their own behaviour both inside school and out in the wider community.
- Reporting any unacceptable behaviour to a member of staff.

Parents will be responsible for:

- Supporting their child in adhering to the school rules and reinforcing this at home.

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- Informing the school of any changes in circumstances which may affect their child's behaviour.

5. Definitions

For the purposes of this policy, the school will define "serious unacceptable behaviour" as any behaviour which may cause harm to oneself or others, damage the reputation of the school within the wider community, and/or any illegal behaviour. This will include, but is not limited to, the following:

- **Discrimination** – not giving equal respect to an individual on the basis of age, disability, gender identity, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation
- **Harassment** – behaviour towards others which is unwanted, offensive and affects the dignity of the individual or group of individuals
- **Vexatious behaviour** – deliberately acting in a manner so as to cause annoyance or irritation
- **Bullying** – a type of harassment which involves personal abuse or persistent actions which humiliate, intimidate, frighten or demean the individual being bullied
- **Cyberbullying** – the use of electronic communication to bully a person, typically by sending messages of an intimidating or threatening nature
- Possession of legal or illegal drugs, alcohol or tobacco
- Possession of banned items
- Truancy and running away from school
- Refusing to comply with disciplinary sanctions
- Theft
- Verbal abuse, including swearing, racist remarks and threatening language
- Fighting and aggression
 - Persistent disobedience or disruptive behaviour
 - Extreme behaviour, such as violence and serious vandalism
 - Any behaviour that threatens safety or presents a serious danger
 - Any behaviour that seriously inhibits the learning of pupils
 - Any behaviour that requires the immediate attention of a staff member

For the purposes of this policy, the school will define "low-level unacceptable behaviour" as any behaviour which may disrupt the education of the perpetrator and/or other pupils, including, but not limited to, the following:

- Lateness
- Low-level disruption and talking in class
- Failure to complete classwork
- Rudeness
- Lack of correct equipment
- Refusing to complete homework, incomplete homework, or arriving at school without homework
- Disruption on public transport
- Use of mobile phones without permission

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“Low-level unacceptable behaviour” may be escalated to “serious unacceptable behaviour”, depending on the severity of the behaviour.

6. Staff Induction, Development and Support

All new staff will be inducted clearly into the school’s behaviour culture to ensure they understand its rules and routines and how best to support all pupils to participate in creating the culture of the school. Staff will be provided with bespoke training, where necessary, on the needs of pupils at the school to enable behaviour to be managed consistently.

The SLT will consider any appropriate training which is required for staff to meet their duties and functions in accordance with this policy, including on understanding matters which may affect a pupil’s behaviour, e.g. SEND and mental health needs.

Members of staff who have, or are aspiring to have, responsibilities for leading behaviour or supporting pupil wellbeing will be supported to undertake any relevant training or qualifications.

The SLT and the headteacher will review staff training needs annually, and in response to any serious or persistent behaviour issues disrupting the running of the school.

7. Managing Behaviour

Students will:

- Self-regulate their behaviour.
- Report any incident(s) of bullying, violence, harassment and disruption at the earliest possible opportunity.

Parents will:

- Work with and support school and the Values Driven Expectations protocol.
- Attend meetings as requested.
- Emphasise good behaviour and high expectations.
- Check their son/daughters planner each week.
- Check effort reviews and discuss these with their son/daughter.

Subject Teachers will:

- Be responsible for maintaining good discipline within their own lessons.
- Apply behaviour management sanctions consistently and fairly as outlined within the Values Driven Education procedural documentation.

Curriculum Area Leaders will:

- Support members of staff within their department by operating a departmental system of withdrawal (departmental parking) proactively and utilising report cards as they see appropriate.

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Mentors will:

- Maintain an overview of the behaviour of their mentor group. In the first instance this will include responding to minor offences that occur inside and outside timetabled lessons.

Achievement Leaders and members of the Inclusion Team will:

- Work together in conjunction with parents, subject teachers, Mentors, the SENDCO, Senior Leaders and external agencies to address serious or repetitive incidents of inappropriate behaviour, promoting inclusion and providing an environment in which outstanding conduct can flourish.

The Head of Behaviour Support will:

- Work collaboratively with Senior Leaders, Achievement Leaders, Student Support Officers, colleagues and external agencies in addressing serious or persistent incidents of inappropriate behaviour, promoting inclusion and providing an environment in which outstanding conduct can flourish.

Senior Leaders will:

- Act as positive role models for all staff in terms of implementation of this policy.
- Support colleagues by supervising after school detentions for repeated inappropriate behaviour or one off incidents of poor behaviour.
- Operate an 'On Call' service in response to serious incidents of behaviour or persistent incidents of behaviour which undermine the learning of other students.

External Support Services

The school will engage with a range of support workers from Local Authority Support Services where appropriate. These may include: Inclusion Services; Behaviour Support Services; Educational Psychology Service; Communication and Interaction Team; CAMHS; Youth Offending Team; the Police and Education Welfare Service. Any input by external agencies will be used to offer additional care, support and guidance to students and staff in relation to appropriate behaviour management strategies.

Instances of unacceptable behaviour will be taken seriously and dealt with immediately. Staff will respond promptly, predictably and with confidence to maintain a calm, safe learning environment. Staff will consider afterwards how to prevent such behaviour from recurring.

The DSL, Behaviour Support Manager and Behaviour assistant will keep a record of all reported incidents to help identify pupils whose behaviour may indicate potential mental health or safeguarding problems. All staff will be alert to changes in a pupil's behaviour that could indicate they need help or protection.

Support, such as targeted discussions with pupils, a phone call with parents, and inquiries into circumstances outside of school by the DSL, will be provided alongside the use of sanctions to prevent the misbehaviour recurring. After an initial incident of negative behaviour, Values Driven Expectations (VDE) policy will be followed by all staff consistently.

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Supporting Expectations will be used as a sanction to help promote the good behaviour of individual students by:

- Providing an environment that will facilitate re-engagement of disaffected learners.
- Reducing the number of potential fixed-term exclusions.
- Improving the learning environment in mainstream classrooms by making it possible to withdraw disruptive students for short periods of time.
- Strengthening the school's ability to offer additional curriculum provision for students who demonstrate behaviours that are affecting their own learning and/or the learning of others.
- Supporting students who cannot access lessons for a range of other reasons.

The Values Driven Expectations handbook clearly explains the reasons why a student can be placed in Supporting Expectations. The school reserves the right however to utilise Supporting Expectations for incidents which occur outside of those in school.

Following repeated incidents of unacceptable behaviour, the following sanctions, as per VDE will be implemented:

- The headteacher will consider whether the pupil should be suspended, in line with the school's Suspension and Exclusion Policy, and will determine the length of the suspension.
- Although unacceptable behaviour does not necessarily mean a pupil has SEND, an assessment will be carried out at this stage to determine whether there are any undiagnosed learning or communication difficulties, or mental health issues that may be contributing to the pupil's behaviour.
- Where a pupil is identified as having SEMH-related difficulties, SEND support will be put in place from the school's national SEND budget.
- Where SEND is not identified, but the headteacher determines that support is still required for the pupil, an Individual Behaviour Plan will be created to outline the necessary provisions in place.

Following further incidents of unacceptable behaviour, the following sanctions will be implemented.

- The headteacher will consider whether a permanent exclusion is necessary, in line with the school's Suspension and Exclusion Policy, alongside alternative options such as a managed move or off-site direction.

For discipline to be lawful, the school will ensure that:

- The decision to discipline a pupil is made by a paid member of school staff, or a member of staff authorised to do so by the headteacher.
- The decision to discipline a pupil is made on the school premises or whilst the pupil is under the charge of a member of staff, such as during an educational trip or visit.
- The decision to discipline a pupil is reasonable and will not discriminate on any grounds, e.g. equality, SEND or human rights.

The school will ensure that all discipline is reasonable in all circumstances, and will consider the pupil's age, religious requirements, SEMH needs, any SEND, and any other contributing factors, e.g. bullying, safeguarding or home life issues.

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8. Prevention Strategies, Intervention and Sanctions for Unacceptable Behaviour

This section outlines the school's strategies for preventing unacceptable behaviour and initial interventions, minimising the severity of incidents, and using sanctions and support effectively and appropriately to improve pupils' behaviour in the future.

Initial interventions

A range of initial intervention strategies to help pupils manage their behaviour and reduce the likelihood of more severe sanctions will be used. Support will consider the pupil's specific needs and may be delivered outside of the classroom, in small groups or in one-to-one activities. A system will be in place to ensure relevant members of the SLT and pastoral staff are aware of any pupil that is:

- Persistently misbehaving
- Not improving their behaviour following low-level sanctions
- Displaying a sudden change in behaviour from previous patterns of behaviour

Examples of initial interventions to address misbehaviour will include, but are not limited to, the following:

- Frequently engaging with parents, including home visits where necessary
- Providing mentoring and coaching
- Short-term behaviour report cards
- Long-term behaviour plans
- Pupil support units
- Engagement with local partners and agencies
- Where the pupil has SEND, an assessment of whether appropriate provision is in place to support the pupil, and if the pupil has an EHC plan, contact with the LA to consider a review of the plan

A multi-agency assessment, such as an early help assessment, that goes beyond a pupil's education will be considered where serious concerns about a pupil's behaviour exist.

Behaviour curriculum

Positive behaviour will be taught to all pupils as part of the behaviour curriculum, in order to enable them to understand what behaviour is expected and encouraged and what is unacceptable. Positive reinforcement will be used by staff where expectations are met to acknowledge good behaviour and encourage repetition. The behaviour curriculum will focus on defining positive behaviour and making it clear what this looks like, including the key habits and routines required by the school, e.g. lining up quietly outside the classroom before a lesson.

Routine will be used to teach and reinforce the expected behaviours of all pupils. Appropriate and reasonable adjustments to routines for pupils with additional needs, e.g. SEND, will be made. Consistent and clear language will be used when acknowledging positive behaviour and addressing misbehaviour.

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Positive teacher-pupil relationships

Positive teacher-pupil relationships are key to combatting unacceptable behaviour. The school will focus heavily on forming positive relationships based on predictability, fairness and trust to allow teachers to understand their pupils and create a strong foundation from which behavioural change can take place.

Preventative measures for pupils with SEND

Behaviour will always be considered in relation to a pupil's SEND. If it is deemed that a pupil's SEND has contributed to their misbehaviour, the school will consider whether it is appropriate and lawful to sanction the pupil.

Where a pupil is identified as having SEND, the graduate approach will be used to assess, plan, deliver and review the impact of support being provided.

The school will aim to anticipate likely triggers of misbehaviour and put in place support to prevent these, taking into account the specific circumstances and requirements of the pupil concerned.

Measures the school will implement where appropriate include, but are not limited to, the following:

- Short, planned movement breaks for a pupil whose SEND means they find it difficult to sit still for long
- Ensuring a pupil with visual or hearing impairment is seated in sight of the teacher
- Adjusting uniform requirements for a pupil with sensory issues or relevant medical condition
- Training for staff in understanding autism and other conditions

De-escalation strategies

Where negative behaviour is present, staff members will implement de-escalation strategies to diffuse the situation. This will include:

- Appearing calm and using a modulated, low tone of voice
- Using simple, direct language.
- Avoiding being defensive, e.g. if comments or insults are directed at the staff member.
- Providing adequate personal space and not blocking a pupil's escape route.
- Showing open, accepting body language, e.g. not standing with their arms crossed.
- Reassuring the pupil and creating an outcome goal.
- Identifying any points of agreement to build a rapport.
- Offering the pupil a face-saving route out of confrontation, e.g. that if they stop the behaviour, then the consequences will be lessened.
- Rephrasing requests made up of negative words with positive phrases, e.g. "if you don't return to your seat, I won't help you with your work" becomes "if you return to your seat, I can help you with your work".

Physical intervention

In line with the school's Physical Intervention Policy, staff will have the legal right to use reasonable force to prevent pupils from committing an offence, injuring themselves or others, or damaging school property, and to maintain good order and discipline in the classroom.

Physical restraint will only be used as a last resort and as a method of restraint. Staff members will

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use their professional judgement of the incident to decide whether physical intervention is necessary. The situations in which physical restraint may be appropriate are detailed in the Physical Intervention Policy. Wherever possible, staff will ensure that a second member of staff is present to witness the physical intervention used.

After an instance of physical intervention, the pupil will be immediately taken to the headteacher, and the pupil's parent will be contacted. Where appropriate, the headteacher may decide to temporarily remove the pupil from the school via a suspension, in line with the DfE's guidance on

'Suspension and Permanent Exclusion'. Where suspension is carried out, the pupil's parent will be asked to collect the pupil and take them home for the rest of the day – pupils will not be sent home without the school contacting their parent.

Any violent or threatening behaviour will not be tolerated by the school and may result in a fixed-term exclusion in the first instance. It is at the discretion of the headteacher as to what behaviour constitutes for an exclusion, in line with the Suspension and Exclusion Policy.

When using reasonable force in response to risks presented by incidents involving pupils with SEND or medical conditions, staff will recognise and consider the vulnerability of these groups.

Removal from the classroom

The school may decide to remove pupils from the classroom for a limited period, at the instruction of a member of staff, in line with the schools 'departmental parking' guidance in VDE.

The pupil will be moved to a room that is:

- In an appropriate area of the school
- Stocked with appropriate resources
- Suitable to learn and refocus
- Supervised by trained members of staff

The school will only remove pupils from the classroom where absolutely necessary and for the following reasons:

- To maintain the safety of all pupils and restore stability following an unreasonably high level of disruption
- To enable disruptive pupils to be taken to a place where education can continue in a managed environment
- To allow the pupil to regain calm in a safe space

The school will ensure that pupils' health and safety is not compromised during their time away from the classroom, and that any additional requirements, such as SEND needs, are met.

The amount of time that a pupil spends removed from the classroom will be up to the school to decide. This could be for more than one school day. The school will ensure that the pupil is not removed from the classroom any longer than necessary.

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The staff member in charge and supervising the pupil will decide what the pupil may and may not do during their time spent removed from the classroom. The headteacher will request that the pupil's class teachers set them appropriate work to complete.

The headteacher will establish a clear process for the reintegration of a pupil who has been removed from the classroom when it is deemed appropriate and safe for them to return. Consideration will be given to what support is needed to help the pupil return and meet the expected standards of behaviour. Reintegration meetings will be held between the school, pupil and their parents, and other agencies if relevant, where necessary.

Pupils will be permitted to eat during the allocated times of the school day and may use the toilet as required.

Detentions

The school will make it clear to parents and pupils that they are able to use detention as a sanction to deter future misbehaviour, both during and outside of school hours. The use of detention as a sanction will be applied fairly and consistently, and staff and pupils will be made aware of when it may be used.

All teachers at the school will be permitted to impose detention on a pupil, unless the headteacher decides to withdraw this power from any teacher. The headteacher may decide to delegate the power to impose detention to volunteers, such as parents who assist during educational visits or trips.

The following indicate the times during which detention can be held outside of school hours:

- Any school day where the pupil is not authorised to be absent
- Weekends during term, except for any weekend preceding or following a half-term
- Any non-teaching day, e.g. INSET days

Parental consent will not be required for detentions and, therefore, the school will be able to issue detention as a sanction without first notifying the parents of the pupil, including for same-day detentions.

When issuing detentions, members of staff will ensure that they do so reasonably within the given circumstances, and that they consider any additional needs of the pupil. If the detention is during lunchtime, **25** minutes will be allocated to allow the pupil time to eat, drink and use the toilet. When determining whether it is reasonable to issue a detention outside of school hours, staff will consider the following:

- Whether the detention is likely to put the pupil at increased risk.
- Whether the pupil has known caring responsibilities
- Whether the detention timing conflicts with a medical appointment
- Whether the parents ought to be informed of the detention – in most cases it will be necessary to do so, but it may not be if the detention is for a short period after school and the pupil is able to return home safely.

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- Whether suitable travel arrangements can reasonably be made by the parent for the pupil; it does not matter whether these transport arrangements are inconvenient for the parent.

Detentions will not be issued where there is any reasonable concern that it would compromise a pupil's safety. An alternative and appropriate sanction will be issued instead.

9. Sexual Abuse and Harassment

The school will prohibit all forms of sexual abuse and harassment, including sexual harassment, gender-based bullying and sexual violence. The school's procedures for handling child-on-child sexual abuse and harassment are detailed in the Child-on-child Abuse Policy.

The school will respond promptly and appropriately to any sexual harassment complaints in line with the Child Protection and Safeguarding Policy; appropriate steps will be taken to stop the harassment and prevent any reoccurrence. Discipline for incidents of sexual harassment will be determined based on the nature of the case, the ages of those involved and any previous related incidents.

10. Smoking and Controlled Substances

The school will follow the procedures outlined in its Smoke-free Policy and Pupil Drug and Alcohol Policy when managing behaviour in regard to smoking and nicotine products, legal and illegal drugs, and alcohol.

In accordance with the Health Act 2006, the school is a smoke-free environment. Parents, visitors, staff and pupils will be instructed not to smoke on school grounds. Pupils will not be permitted to bring smoking materials or nicotine products to school.

The school will have a zero-tolerance policy on illegal drugs, legal highs and other controlled substances. Where incidents with pupils related to controlled substances occur, the school will follow the procedures outlined in the Pupil Drug and Alcohol Policy and Child Protection and Safeguarding Policy.

11. Prohibited Items, Searching Pupils and Confiscating Items

Headteachers and staff authorised by them will have a statutory power to search pupils or their possessions, without consent, where they have reasonable grounds for suspecting that the pupil may have a prohibited item. Authorised members of staff will be permitted to use reasonable force when conducting a search without consent for the prohibited items listed below, in line with the school's Physical Intervention Policy.

The prohibited items where reasonable force may be used are:

- Knives and weapons.
- Alcohol.
- Illegal drugs.
- Stolen items.

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- Tobacco and cigarette papers.
- Fireworks.
- Pornographic images.
- Any article that the member of staff reasonably suspects has been, or is likely to be, used:
 - To commit an offence; or
 - To cause personal injury to any person, including the pupil themselves; or
 - To damage the property of any person, including the pupil themselves.

The school will also identify the following as prohibited items which may be searched for by authorised staff without consent if necessary; however, reasonable force will not be used under any circumstances:

- [E-cigarettes and vapes](#)
- [Lighters](#)
- [Aerosols](#)
- [Legal highs/psychoactive substances](#)
- [Energy drinks](#)

All members of staff can use their power to search without consent for any of the items listed above. Staff will follow the provisions outlined in the school's Searching, Screening and Confiscation Policy when conducting searches and confiscating items.

12. Effective Classroom Management

Well-managed classrooms are paramount to preventing disruptive and unacceptable behaviour. Effective classroom management will allow staff to:

- Start the year with clear sets of rules and routines that are understood by all pupils.
- Establish agreed rewards and positive reinforcements.
- Establish sanctions for misbehaviour.
- Establish clear responses for handling behavioural problems.
- Encourage respect and development of positive relationships.
- Make effective use of the physical space available.
- Have well-planned lessons with a range of activities to keep pupils stimulated.
-

Subject to reasonable adjustments, e.g. those made for pupils whose SEND may affect their behaviour, pupils will be expected to follow the school Pupil Code of Conduct, which requires pupils to:

- Conduct themselves around the school premises in a safe, sensible and respectful manner.
- Arrive to lessons on time and fully prepared.
- Follow reasonable instructions given by staff.
- Behave in a reasonable and polite manner towards all staff and pupils.
- Show respect for the opinions and beliefs of others.
- Complete classwork as requested.
- Hand in homework at the time requested.
- Report unacceptable behaviour.

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- Show respect for the school environment.

Classroom rules and routines

The school will have an established set of clear, comprehensive and enforceable classroom rules which define what is acceptable behaviour and what the consequences are if rules are not adhered to. Attention is given to how rules are worded, such as the use of positive language rather than negative, e.g. “act respectfully towards your peers and teachers”, rather than “do not act disrespectfully towards your peers and teachers”.

The school will also have an established set of classroom routines to help pupils work well, in the understanding that behavioural problems can arise due to the lack of a consistent routine. This includes teachers ensuring that before lessons begin, they have the full attention of all pupils, then explaining the task clearly so all pupils understand what they are supposed to be doing.

The headteacher will ensure all teachers understand classroom rules and routines and how to enforce them, including any sanctions for not following the rules.

Teachers will support pupils to understand and follow classroom rules and routines. Teachers will inform pupils of classroom rules and routines at the beginning of the academic year and revisit these daily. Where appropriate, teachers will explain the rationale behind the rules and routines to help pupils understand why they are needed, and will model rules and routines to ensure pupils understand them. Teachers will also explain clearly to pupils what will happen if they breach any classroom rules to ensure pupils are aware of the sanctions that may be imposed.

To support pupils’ continued awareness and understanding of classroom rules and routines, teachers will reinforce them in a range of ways, e.g. placing posters of the rules on classroom walls and providing regular verbal reminders of the routines. Teachers will also ensure that classroom rules and routines remain consistent and are practised throughout the year to create a more productive and enjoyable environment.

At the beginning of the school year, once the classroom rules have been devised, pupils will be provided with a classroom rules agreement which they are required to read and sign. All rules outlined in the classroom rules agreement are applicable to pupils’ behaviour elsewhere on the school premises and outside of the school – teachers will ensure that pupils understand this.

The classroom environment

The school understands that a well-structured classroom environment is paramount to preventing poor behaviour. This includes the teacher positioning themselves effectively within the classroom, e.g. wherever possible, teachers avoid standing with their backs to pupils and ensure they have full view of the room at all times.

Teachers will employ strategic seating arrangements to prevent poor behaviour and enable it to be noticed early, such as:

- Seating those who frequently model poor behaviour closest to, and facing, the teacher.
- Seating those who frequently model poor behaviour away from each other.

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- Ensuring the teacher can see pupils' faces, that pupils can see one another, and that they can see the board.
- Ensuring the teacher can move around the room so that behaviour can be monitored effectively.

Praise and rewards

The school will recognise that praise is key to making pupils feel valued and ensuring that their work and efforts are celebrated. When giving praise, teachers will ensure:

- They define the behaviour that is being rewarded.
- The praise is given immediately following the desired behaviour.
- The way in which the praise is given is varied.
- Praise is related to effort, rather than only to work produced.
- Perseverance and independence are encouraged.
- Praise is only given when a pupil's efforts, work or behaviour need to be recognised, rather than continuously without reason.
- The praise given is always sincere and is not followed with immediate criticism.

Whilst it is important to receive praise from teachers, the school understands that peer praise is also effective for creating a positive, fun and supportive environment. Teachers will encourage pupils to praise one another, and praise another pupil to the teacher, if they see them modelling good behaviour.

As with praise, the school understands that providing rewards after certain behaviour means that pupils are more likely to model the same behaviour again. For rewards to be effective, the school recognises that they need to be:

- **Immediate** – immediately rewarded following good behaviour.
- **Consistent** – consistently rewarded to maintain the behaviour.
- **Achievable** – keeping rewards achievable to maintain attention and motivation.
- **Fair** – making sure all pupils are fairly rewarded.

Rewards for good behaviour will include, but are not limited to:

- Verbal praise
- Communicating praise to parents
- Certificates, prize ceremonies and special assemblies
- Positions of responsibility, e.g. being entrusted with a particular project
- Trips and activities for a whole-class or year group

The school will seek to create a positive ethos through the recognition and rewarding of achievement and effort. The school will use a range of strategies including reward events,

assemblies and reporting to parents, to recognise achievement and effort and will keep an accurate record of all rewards issued. The school will commit resources to rewarding achievement from its annual budget.

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Students will:

- Take responsibility for achieving the highest standards possible in terms of their effort, work and conduct.
- Recognise, acknowledge and celebrate the achievement and effort of others.
- Act in a way that is conducive to a culture where success is celebrated, including taking part in assemblies and reward events.
- Recognise and reward effort and achievement in line with the values driven education ethos.

Parents will:

- Attend celebration and reward events where possible.
- Contact school with any achievements outside school so we can share them with the wider school community.

All staff (including volunteers, agents and contractors) will:

- Act as positive role models, modelling the highest standards of behaviour and attitude for the benefit of all students.
- Promote a culture of achievement and support the recognition of achievement and effort through whole school rewards.
- Capitalise on every opportunity to praise students and reward achievement.

Curriculum Area Leaders will:

- Find opportunities to praise students every day within their specific area(s) of responsibility.
- Develop departmental rewards and recognition of achievement within their specific area(s) of responsibility.
- Keep SLT, Achievement Leaders, the Inclusion Team and parents/guardians informed of achievements within their subject area when possible.

Mentors will:

- Celebrate success and acknowledge achievements and effort within the mentor group setting.
- Contribute to creating a culture of success through House and year group activities.
- Provide opportunities to develop democracy and citizenship with students

13. Behaviour Outside of School Premises

Pupils at the school must agree to represent the school in a positive manner. The guidance laid out in the Pupil Code of Conduct will apply both inside school and out in the wider community, particularly if the pupil is dressed in school uniform. **Any school-based trip or activity, even outside of the normal school times, is subject to the normal behaviour policy.**

School's Responsibilities

Staff can discipline pupils for misbehaviour outside of the school premises, including conduct online, when the pupil is:

- Wearing school uniform.

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- Travelling to or from school.
- Taking part in any school-related activity.
- In any way identifiable as being a pupil at the school.

Staff may also discipline pupils for misbehaviour outside the school premises, including conduct online, that:

- Could negatively affect the reputation of the school.
- Could pose a threat to another pupil, a member of staff at the school, or a member of the public.
- Could have repercussions for the orderly running of the school.

Any bullying witnessed outside of the school premises and reported to the school will be dealt with in accordance with the Anti-bullying Policy.

The school will impose the same sanctions for bullying incidents and non-criminal misbehaviour witnessed or reported outside of the school premises as would be imposed for the same behaviour conducted on school premises. In all cases of unacceptable behaviour outside of the school premises, staff will only impose sanctions once the pupil has returned to the school premises or when under the supervision of a member of staff.

School will issue sanctions if the police are not involved. If the police are involved the school will support with any investigation and work with police on any necessary sanction

Parents’ Responsibilities

- It is a parent’s responsibility to ensure their son or daughter conducts themselves appropriately outside of school.
- Parents should endeavour to keep school informed about incidents outside of school so we can put into place the supportive measures.
- It is a parent’s responsibility to contact external agencies, such as the police or social care, if they have any reason to do so.
- It is a parent’s responsibility to ensure any poor conduct via social media is reported to the necessary social media provider, the police are contacted, screenshots taken, and the perpetrator blocked.
- Criminal acts which occur outside of school, such as criminal damage, abuse or violence, should be reported to the police by the parent. School will work with and liaise with the police as part of its supportive response.

Complaints from members of the public about the behaviour of pupils from the school are taken very seriously and will be dealt with in accordance with the Complaints Procedures Policy.

14. Data Collection and Behaviour Evaluation

The school will collect data from the following sources:

- Behaviour incident data, including on removal from the classroom
- Attendance, permanent exclusion and suspension data

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- Use of pupil support units, off-site directions and managed moves
- Incidents of searching, screening and confiscation
- Anonymous surveys for staff, pupils, governors, and other stakeholders on their perceptions and experiences of the school behaviour culture

The data will be monitored and objectively analysed termly by the headteacher and the SLT. Attempts will be made to identify possible factors contributing to the behaviour, any system problems or inadequacies with existing support. The data will also be analysed considering the protected characteristics under the Equality Act 2010 to inform school policies and practice.

15. Monitoring and Review

This policy will be reviewed by the headteacher and senior mental health lead on an annual basis; they will make any necessary changes and communicate these to all members of staff and relevant stakeholders.

This policy will be made available for Ofsted inspections and reviews by the lead inspector, upon request.

The next scheduled review date for this policy is **21/10/22**

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16. Appendix



Expectations for Uniform

Part of the Values Driven Expectations System

Remember; your planner is central to Values Driven Expectations and you are expected to always have this with you.

At Penistone Grammar School we believe all students should **be proud** to be a part of our learning community.

Our uniform policy allows every member of our school to feel equal, irrespective of their background. By wearing the school uniform, you can feel smart and professional in your learning, preparing you for the world of work. Wearing your school uniform with pride also allows you to represent Penistone Grammar School positively in the local community and beyond.

Tie	<ul style="list-style-type: none">You must always wear the correct House tie.Your tie must be kept in good condition with no pulls or graffiti and with no accessories attached (such as hair grips).
Blazer	<ul style="list-style-type: none">You must always wear your school blazer when in the school building except for break and lunchtime when you are permitted to remove your blazer should you want to.You are not permitted to wear a jumper or a cardigan under your blazer.You must not wear your blazer with rolled or pushed up sleeves.
Skirts and Trousers	<ul style="list-style-type: none">You must only wear black trousers or skirts.If you wear a skirt it must be black, of a reasonable length, and always preserve the dignity of the wearer (no more than 2.5"/5cm from the knee and of a style and shape that retains its length when moving).A variety of skirt styles are permitted within school including box pleats, A-line, pencil, and skater.There is no requirement that thick, black tights must be worn with skirts; however, we would ask that if socks are worn, they are black or white.Leggings are not permitted.Denim/denim-style and corduroy are not permitted.
Shirts	<ul style="list-style-type: none">You must wear a white shirt under your blazer.Both long and short sleeved shirts are permitted.Your shirt must be long enough to be tucked into your trousers or skirt.Your shirt must be always tucked into your trousers or skirt all the way around your waist.Shirts must be always buttoned up to the collar with your tie clipped on.Long sleeved and/or coloured t-shirts must not be worn under your school shirt.
Shoes	<ul style="list-style-type: none">You are required to wear formal, smart, black leather, suede, or patent shoes to school.You are not permitted to wear trainers. This includes black leather trainers including those without markings.If you choose to wear black ballet pumps, these should be plain black without any accessories, such as studs or bows

	<ul style="list-style-type: none"> Your school shoes should have no visible branding including Nike ticks or sporting logos. Boots are not acceptable (a boot is defined as anything that touches or comes above the ankle bone).
Belts	<ul style="list-style-type: none"> Belts must be black with plain buckles. Decorative buckles of any description will not be permitted.
Hair	<ul style="list-style-type: none"> Extreme hairstyles are not permitted. This includes any bright colour which is not a natural hair colour.
Nails	<ul style="list-style-type: none"> You are not permitted to wear nail varnish. Acrylic or false nails must be removed for school. It is your responsibility to ensure any nails worn for celebrations such as weddings, are removed in time for school.
Make-up	<ul style="list-style-type: none"> You are permitted to wear subtle make-up; foundation; tinted moisturiser; concealer; mascara. False eyelashes are not permitted. Henna will only be acceptable if this has been applied for a religious festival. In this circumstance you must ensure you have a note in your planner from your parents or carers.
Jewellery	<ul style="list-style-type: none"> You are permitted to wear one pair of stud earrings (an earring in each ear), stretchers are not permitted. Facial piercings of any description are not permitted (including nose, eyebrow, lip, and tongue). One ring on either hand. You are permitted to wear a watch (except for examinations). You must be able to remove all jewellery for PE for health and safety reasons. You may wear one bracelet or charity band.

Please be aware that buying clothes from the school section of a shop does not mean they will necessarily comply with our uniform policy. If in doubt, please contact the school for guidance.



It is **your responsibility** to make sure you always comply with Expectations for Uniform. Failure to do so will result in you **being placed in Supporting Expectations** and removed from mainstream lessons until your uniform complies with school policy.

Exceptions: Some religions or beliefs may preclude students from wearing aspects of their school uniform in line with the human rights or for equality and discrimination reasons. Where this is the case a request for special consideration must be made to the Governing Body. Please note: The Governing Body have the right to restrict an individual's rights to manifest their religion or belief on the grounds of promoting cohesion, good order or for health and safety considerations. If there is an issue with school uniform, such as something breaking, it is the parent's responsibility to contact school. If there has been no contact or is no note in the planner, the behaviour sanctions above will be issued.



Expectations around School

Part of the Values Driven Expectations System

Remember; your planner is central to Values Driven Expectations and you are expected to have this with you at all times.

Our school building has been designed and equipped to inspire our students and staff, encouraging them to **Aim High** in all they do. As members of the PGS Learning Community, we are all collectively responsible for our school environment and for the health, safety and happiness of each other.

We will apply our Core Values around school; we will **Be Proud** that we have access to such fantastic school facilities. We will **Be Determined** to do all we can to look after them, preserving them for current and future students. We will **Be Brave**, challenging those who do not to respect what we have been provided with and we will **Be Supportive** of those who may need help to make positive choices.

Food and Drink

- **Hot food** must only be consumed in the main dining rooms.
- All other food and drink should only be eaten in the main dining hall, or in the central area of the school.
- You must not consume food in any area outside the school building, on corridors or in classrooms (unless your teacher gives you permission).
- All rubbish must be thrown in the bins and not left (remember to leave the dining room/amphitheatre/central area as you would wish to find it) and recycle whenever you have the opportunity.
- All cutlery, trays and plates/dishes must be returned to the clearing station.



If the school environment is not respected and litter is left, you will be notified as you leave school that the following day will be a **RED DAY**.

On a **red day** the school canteen will be closed at break time and you will not be permitted to purchase any food or drink.

(Please note, on a **red day** you will still be permitted to use the water fountains. The school canteen will be open as normal on **red days** for lunch service).

Specific students or groups of students may be also banned from specific areas and further consequences applied if litter is left.

Smoking

Smoking is a health and safety risk and bad for your health.

- Smoking (including E-cigarettes) is strictly prohibited in all areas of the school and its grounds for everyone. This includes smoking within any vehicle that may be parked in the school grounds.
- Smoking while dressed in school uniform outside school is strictly prohibited.



A first offence will result in immediate removal to **Supporting Expectations**.
A second offence will result in a **Fixed Term Suspension**.

Should you be found to be assisting or standing with a smoker at the time an offence is committed, you will be subject to the same consequence.

Our smoke detectors pick up e-cigarettes that are used in toilets and a fine may be issued by the Fire Service if they are called out as a result of this

Mobile Phones

- You are not permitted to use mobile phones or smart watches between the hours of **08:20** and **15:00** inside the school building.
- Between the hours of 08:00 to 08:20 and after 14:50, you are only permitted to use your mobile phone outside the school building.
- All mobile phones must be switched off and stored in either your bag or your locker.
- You are not permitted to carry mobile phones on your person, including in your pockets, between 08:20 and 14:50 (students caught with mobile phones in blazer or trouser/skirt pockets will be issued with a line).
- Should you need to contact a parent/carer in the event of an emergency, you should go to main reception where you can use the school's telephone.



Mobile phones which are in sight, in blazers, heard, or used contrary to the school's expectations (set out above) will be confiscated. You will be permitted to collect your confiscated phone from reception at the end of the school day. You will be issued with a **detention**.

Boundaries

You must remain within the designated boundaries during school hours. The following areas are considered out of bounds:

- All corridors during break and lunchtime (unless you have the permission of a member of staff and this has been recorded in your planner).
- PE Level 5 (unless you have the permission of a member of staff and this has been recorded in your planner).
- Beyond Weirfield Way.
- More than one student being in a toilet at one time.
- Any grassed area.
- Beyond the line of the trees on the grassed area to the right of the South Plaza steps/path.
- Beyond the North Entrance.
- Any area considered offsite.

Please note, the use of the MUGA at break and lunch will be at the discretion of the school.



It is your responsibility to make sure you are within the designated boundaries. If you have permission to be beyond the designated boundaries it is your responsibility to make sure you have the appropriate written consent from a member of staff and that this is recorded in your planner. If you are out of bounds you will **lose a line**. If you are persistently out of bounds it will be treated as defiance (please see the consequences page).

Uniform

You must always ensure you are following the uniform policy around the school; this includes:

- Making sure you are always wearing the correct tie for your House.
- Ensuring your shirt is tucked into your skirt or trousers all the way around.
- Ensuring your blazer sleeves are not rolled or pushed up.
- Wearing your blazer (except for break and lunchtime when you will be permitted to remove your blazer should you want to).
- Ensuring your coat is in your locker and that you are not carrying this around.



It is your responsibility to make sure you are following the uniform policy and always wearing your uniform appropriately and correctly. If you fail to follow the policy or fail to wear your uniform correctly you will **lose a line**.

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Consequences

Part of the Values Driven Expectations System

Remember; your planner is central to Values Driven Expectations and you are expected to always have this with you.

You will start each week with **six lines**. Each time you make a choice not to follow **Values Driven Expectations** you will lose a line. For most students, losing a line will be an indication that a change in behaviour and/or attitude is required and will quickly take steps to make positive choices moving forwards.

Sometimes a student may not make the necessary changes quick enough or may commit an offence that requires a more severe consequence than losing a line. Where this is the case there are several additional consequences and support measures that can be implemented.

SLT Detention

You will immediately be issued with an **SLT detention** for the following:



- Losing six lines for the same reason.
- Chewing gum anywhere on the school grounds.
- Inappropriate use of mobile phone (see page 26 of your planner).
- Inappropriate language.
- Internal truancy (including leaving a lesson without permission).
- Second occasion (and for every occasion thereafter) of failing to bring planner, equipment, kit and/or ingredients for practical lessons (60-minute detention).
- Failure to attend a compulsory Session 6/after-school intervention session.
- For any other reason deemed appropriate by the Head of Behaviour Support or SLT.

Your parents will be informed of detentions via your planner. As a courtesy, we will send a text reminder home.

Supporting Expectations

The purpose of **Supporting Expectations** is to remind you of our Values Driven Expectations and to support you to comply with these. You will immediately be placed in Supporting Expectations (SE) for the following:



- Losing six lines within a week
- Losing twelve lines for the same reason over a term (apart from late lines, which are not reset and continue throughout the year).
- Defiance
- Persistent internal truancy
- External truancy
- Bullying
- Losing a planner page
- Fighting
- Vandalism and graffiti
- Smoking including E-cigarettes (first occurrence)
- Stealing (first occurrence)
- Failure to attend an SLT detention
- Plagiarism or cheating
- For any other reason deemed appropriate by the Head of Behaviour Support or SLT

Internal and/or Fixed Term Suspension

The following actions are likely to result in an **Internal and/or Fixed Term Suspension**:



- Inappropriate or poor behaviour in Supporting Expectations.
- Losing twenty lines for the same reason over a term.
- Fourth occurrence of being removed to Supporting Expectations.
- Defiance.
- Bullying.
- Losing 20 lines for being late to school.
- Racism, homophobia, or sexism.
- Verbal abuse and/or swearing at staff.
- In possession or under the influence of drugs (including legal highs) or alcohol.
- Assault.
- Bringing a weapon into school (including a knife, air rifle or anything which can be used to cause harm).
- Malicious or false setting off, of the fire alarm.
- Failure to comply with an agreed behaviour contract.
- Bringing an illegal substance into school.
- Stealing (second occurrence).
- Smoking including E-cigarettes (second occurrence).
- Any other action that has placed the safety and welfare of students, staff, or any other persons at risk.
- Any other reason at the discretion of the Principal.

During a **Fixed Term Suspension**, you will be expected to complete the work provided to you. For both a Fixed Term and Internal Suspension, a reintegration meeting will take place with the Principal or a member of the Senior Leadership Team. Your parent or carer is required to attend this meeting. You will not be permitted to return to mainstream learning until this meeting has taken place, you have reflected upon your behaviour and demonstrated a genuine commitment to comply with **Values Driven Expectations** moving forwards.

Report Card



A report card is a support mechanism which allows your Mentor, Achievement Leaders, Inclusion Team and members of the Senior Leadership Team to monitor your progress and behaviour. The report card symbolises a commitment between you, PGS and your parents to changing your behaviour so the choices you make are in line with our **Values Driven Expectations**.

You can be placed on report for a variety of reasons including:

- Persistent poor behaviour around the school
- Persistent losing of lines
- One-off serious incidents
- To monitor progress or effort

Please note: For the purposes of accumulation of lines over time, all lines are reset to zero at the start of each term or after a rewards event (except late lines). Cumulation of sanctions is not reset.



Quick Guide: How do I get Rewarded or Sanctioned?

To help you to understand how our Values Driven Expectations system works, and to support you to get the most from your time at PGS, we have provided some examples of how you can earn merits and commendations (below). We have also included some information about the types of behaviours and actions that will result in you losing lines. Please remember that this information is provided as guidance only and your teachers and other members of staff will decide how they apply Values Driven Expectations.

What is the type of things can I do to earn a **Merit**?

- A piece of work in class which goes beyond your expected progress.
- A piece of home learning which demonstrates good effort.
- A good result in a milestone or assessed piece of work.
- A well thought out verbal response in class.
- Demonstrating any of the school's core values, around school or in class.

What is the type of things can I do to earn a **Commendation** (5 merits)?

- A piece of work in class which shows outstanding progress.
- Excellent effort over a 4-week period.
- A piece of home learning which demonstrates outstanding effort.
- An outstanding result in a milestone or assessed piece of work.
- An outstanding verbal response in class.
- Going above and beyond to represent the core values of the school.

What are the types of actions and/or behaviours that will result in me losing a line?

Behaviour around School (BAR)	<ul style="list-style-type: none"> • On the corridor at break or lunch or anywhere deemed out of bounds. • Dropping/leaving litter. • Jumping the queue. • Rude to a member of staff/student. • Not following instructions from a member of staff. • Poor behaviour.
Behaviour in Learning (BIL)	<ul style="list-style-type: none"> • Talking during silent work. • Walking out of lesson without permission to do so. • Being rude to a member of staff/another student. • Not starting work when directed to.
Effort (E)	Failure to meet the expectations for good or better effort in your learning despite being issued with reminders by staff.
Home Learning (HL)	<ul style="list-style-type: none"> • Not handing in your home learning on time. • Not meeting the expected standard for the home learning. • Not completing the home learning.
Practical Equipment (PR)	Failure to bring any required practical equipment or resources for subjects such as PE, Technology and Art, which then prevents you fully participating in the lesson.
Preparation for Learning (P)	Failure to arrive at school with any of the items listed on the 'Basic Equipment' list as detailed on page 18 (Expectations for Learning).
Uniform (U)	Failure to comply with any aspect of Expectations for Uniform as set down on pages 27 and 28.



Penistone Grammar School

Achieving Excellence through a Values Driven Education

Never Stop Flying

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