

Our ref: LCL/NHA

Date: 5 July 2023

Dear parent/carer of

GCSE Citizenship visit to Sheffield Town Hall

Students will have the opportunity to have a question and answer session with the Lord Mayor in the Parlour about the role as Mayor and how local government operates. Students will also have a tour of the Town hall to see local government in action.

Venue	Sheffield Town Hall		
Date:	Wednesday 13 th September 2023		
Depart:	Approx. 9 am	Arrive back:	2pm
Cost:	Approx. £8	Deadline for consent	20 July 2023
PP/FSM students:	Funded	Deadline for payment	8 September 2023
School mobile number for use in an emergency	07547 213 151		

Other information

Students should be in their normal school uniform.

Students will have the opportunity to purchase their own lunch after the visit to the town hall. Students may also bring a packed lunch if they prefer, students who are entitled to free school meals and wish to order a packed lunch this can be ordered on the consent form.

Behaviour

Students are expected to behave in an exemplary manner as ambassadors of the school. Students will need to follow instructions from staff. Should the conduct of a student in the lead up to, or during the visit, be deemed either unacceptable or likely to put the health, wellbeing, safety and/or enjoyment of other students on the trip at risk, the Principal reserves the right to withdraw that student's place from the visit, or they may be returned home prior to the end of the visit. All school policies will be in place during the visit. Road safety will be taken very seriously.

Consent

Please provide consent [here](#). On giving consent you are agreeing to your child taking part in the above activity and have read the information provided agreeing to his/her participation in the activities described. You are also agreeing to your child receiving any emergency medical treatment that may be deemed necessary. If there are any exceptions to this, please provide us with the necessary information in writing. We need permission for photos for school use, medical information and parent consent.

**Please note it is essential you provide consent via the above Form.
Payment via ParentPay does not constitute consent.**

Payment

Payment will be via ParentPay.

If your child is classed as Pupil Premium or attends our 1392 provision, financial support is available to you for this trip. Please contact school to discuss how we can support.

Yours sincerely

Mrs L Clapham
Party Leader

