

Penistone Grammar School

Never Stop Flying

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Achieving Excellence through a Values Driven Education

Ref: LCL/CWA

Date: 23 October 2025

Dear Parent/Carer of [StudentFullName]

I am writing to inform you that, unfortunately, the planned trip to Rome will not be going ahead this year. Despite our best efforts, we did not receive enough student sign-ups to make the trip viable.

We understand this news may be disappointing, and we sincerely apologise for any inconvenience caused. We are very keen to offer this opportunity again next year and will begin planning early in the hope of securing greater interest.

Any deposits paid will be refunded as soon as possible. If you have any questions or concerns, please do not hesitate to get in touch.

Thank you for your understanding and continued support.

Yours sincerely

L Clapham