



# Penistone Grammar School

## Never Stop Flying

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Achieving Excellence through a Values Driven Education

22 April 2024

Ref: NGR/GWI\_CWA

Dear Parent / Carer of STUDENTS FULL NAME

### Year 11 Exam Arrangements and Study Leave

As we draw to the conclusion of the compulsory secondary education for our Year 11 students, we wanted to write to share important information with you.

Before we do, it is important to say what a fantastic year group Year 11 have been. Their positive culture has rivalled the best we have seen, and they continue to make us proud every day. We know that this is a stressful time, and we remind them that the results they get do not define them as a person. If they can say they gave it their very best effort, then we can ask no more.

### EXAM NOTICE

Your child has been given their exam timetable, which includes seating arrangements. Only items required for the exams and revision should be brought into school. They have also been provided with a candidate examination handbook which gives a comprehensive overview of the exam period.

**ALL** students will require a locker during the exam period, there will not be a secure office in school for bags to be stored. Therefore if your child requires a locker please order via Parentpay asap.

Students must attend lessons as normal in full uniform. We have expert teachers delivering revision sessions; students need to be in school for this. Please try and avoid medical appointments wherever possible. If this cannot be avoided, please supply medical evidence to support the absence. Students will not be allowed to sign out of school without this. If students are attending a lesson where they have already had an exam, they must still attend the lesson, but bring revision materials with them for other subjects. If there is an afternoon exam and students are timetabled for a different subject during period 3, we will make provision for them to come out of that lesson and study in the Lecture Theatre for their afternoon exam.

Revision will be the focus in mentor time; students must bring relevant material.

**Please look at the end time of exams; students may not be able to use school buses to get home if the exam ends after 15:00 so will need to make alternative arrangements.** This also applies once study leave has commenced.



Aim High

Be Determined

Be Brave

Be Supportive

Be Proud

## **Friday 24 May ONWARDS: STUDENTS ARE ON STUDY LEAVE**

Students have been informed that they can still follow their normal timetable and attend with their normal subject teachers, or they can choose to study at home when they do not have a GCSE exam.

Students must be at their exams by 08:20 for morning exams, or 12:45 in the afternoon. Throughout the exam period students are expected to be in full uniform.

## **THURSDAY 20 JUNE: LEAVING ASSEMBLY**

This will be fantastic to celebrate Year 11's five years at Penistone Grammar School. The Leavers' Assembly will take place on Thursday 20 June at 8.45am. This will be a non-uniform event and will take place in the lecture theatre. Students will be requested to leave the school building immediately following the assembly which will finish at approximately 10am. We reserve the right to refuse admission to the leaving assembly due to students' poor behaviour during the exam period.

If students want to have a memento of a signed shirt, then this must not be the one that they are wearing, so please encourage them to bring a spare. Please can we ask for your support on the above by reinforcing the information with your child.

## **FRIDAY 21 JUNE: PROM**

The Year 11 prom will take place at The Holiday Inn, Barnsley Road, Dodworth on Friday 21 June. Students may start arriving from 6pm onwards for a 7pm start. The dress code for the prom is formal dress wear.

Tickets are currently on sale via ParentPay priced at £30.00. These will be distributed to students during the week commencing Monday 3 June. We are fully aware that these are difficult times for many and, with this in mind, if you feel that you would benefit from some financial support, please do contact us.

An official photographer will be present throughout the evening and if students would like to purchase a print on the night these are £12, or three for £25 (can be different images but same student). Unfortunately, these can only be purchased with cash.

If any student has any food allergies / intolerance, please could you inform Mrs. Wilson.

**Attendance at the prom is a privilege and the school reserves the right to prevent students purchasing a ticket for the prom and/or to refuse entrance to the prom on the evening based upon behaviour, attendance and/or effort of each student.**

**Any students that we deem to be under the influence of alcohol or any substance will not be admitted to the prom, parents will be contacted immediately. No refunds will be given.**

## **HOODIES**

The leavers' hoodies will be distributed on Friday 24 May.

## **PARENTPAY**

From Monday 20 May Year 11 students will be unable to go into a negative balance on their lunch account. From this date, students wishing to make purchases must ensure that they have sufficient



funds on their accounts each day or make alternative arrangements. We politely request that balances on Parentpay will need to be cleared in full before students' final examination.

### **CLEARANCE FORMS / LOCKER KEYS**

Students will be given a clearance form to ensure that school textbooks and locker keys are returned. As students complete their examinations, they should return any books to their teacher who will sign the clearance form. When completed they should return the form to reception with their locker key in return for their £5 deposit.

### **THURSDAY 22 AUGUST: RESULTS DAY**

On results day students can collect their results from 9am. If they are away, they can send us a stamped address envelope or they can nominate a relative/friend to collect their results on their behalf. We will require written consent from the student, naming the person collecting the results. The nominated person will then have to bring photographic ID with them to collect the results. Unfortunately, we are not able to email results.

Finally, can we wish all our students the very best of luck during the exams. It can be a very busy and stressful time for all involved. We are here to support, should you need anything. We are incredibly proud of this year's Year 11 students and are sure they will excel.

Yours sincerely

Mr B Schofield  
Achievement Leader

Mrs G Wilson  
Year 11 Student Support Officer

Mr N Green  
Assistant Principal

